

LWVJA 2023-24 CALENDAR

Dates and Information for the LWVJA Board

July 2023

24 (Mon) Board Meeting—10:30 – noon at United Way Building
28 (Fri) LWVMI MLD Board with Denise Hartsough, Zoom, noon-1:00
[PMP due - Susan](#)

August 2023

17 (Thurs) Statewide local presidents meeting, 7:00pm, Zoom – Shirley and Pam
18 (Fri) Board meeting, noon, Alpha Coney Island/Jackson Crossing
26-27 LWVJA booth on “The Boulevard” at the Civil War Muster, Cascades Park: 10:00
am – 5:00 pm both days
[Re-Affirm non-partisan and conflict of interest policies at board meeting](#)

September 2023

21 (Thurs) Board meeting, noon, Alpha Coney Island/Jackson Crossing
21 (Thurs) Statewide local presidents meeting, 7:00pm, Zoom – Shirley and Pam
28 (Thurs) LWVJA General meeting, 6:00pm-7:45, Carnegie Library Auditorium

October 2023

19 (Thurs) Statewide local presidents meeting, 7:00pm, Zoom – Shirley and Pam
20 (Friday) Board meeting, noon, Alpha Coney Island/Jackson Crossing
27 (Fri) LWVMI MLD with Denise Hartsough, Zoom, noon-1:00

November 2023

7 Election-Day
10 (Fri) Tea set-up, 9:00 – 3:00
11 (Sat) Fall Friend Raiser Tea, 10:30-1:00, Commonwealth Commerce Center
16 (Thurs) Board meeting; noon, Alpha Coney Island/Jackson Crossing
16 (Thurs) Statewide local presidents meeting, 7:00pm, Zoom – Shirley and Pam
[Archive Vote411 responses after the election – Sarah](#)
[IRS 990EZ postcard due 11/15 – Susan \(send copy to LWVMI treasurer\)](#)

December 2023

7 (Thurs) 9th Annual Holiday Party and General Meeting, noon, Bella Notte
14 (Thurs) Statewide Local Presidents meeting, 7:00 pm, Zoom—Shirley and Pam

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January 2024

- 18 (Thurs) Statewide local presidents meeting, 7:00pm, Zoom – Shirley and Pam
19 (Fri) Board meeting, noon Location TBD
26 (Fri) LWVMI MLD Board with Denise Hartsough, Zoom, noon
Update membership roster on LWVUS by 1/31/24
Begin planning annual membership meeting and report
Committees begin developing a budget
Update Inventory List on LWVJA website – Debbie K & Deborah N

February 2024

- 15 (Thurs) Statewide local presidents meeting, 7:00pm, Zoom – Shirley and Pam
16 (Fri) Board meeting, noon, Location TBD
22 (Thurs) LWVJA General Meeting, 2:00-3:30, Location TBD
Committee Activations;
1. Budget committee appointed for 2024 (minimum 3 members, including treasurer). Committee meets at least 2 months prior to the annual meeting to prepare a budget for the 2024-2025 fiscal year
2. Audit committee appointed by the board (2 members, cannot include treasurer). Will report to the board prior to the annual meeting
3. Nominating committee (3 members). Initiate plans for the 2024 Elections
4. Bylaws Review Committee (minimum 3 members) meets to review bylaws for possible amendments
5. Program Planning meets to review positions in advance of LWVUMI convention held May 19-21

March 2024

- 15 (Fri) Board meeting, noon, Location TBD
21 (Thurs) Statewide local presidents meeting, 7:00pm, Zoom – Shirley and Pam
10 (Sun) Susan B. Anthony/Harriet Tubman Award Dinner (tentative)

April 2024

- 18 (Thurs) Statewide local presidents meeting, 7:00pm, Zoom – Shirley and Pam
20 (Sat) Board Retreat and board meeting, Ismon House, Albion 10:00am
25 (Thurs) LWVJA General meeting, 6:00pm-7:45 Location TBD
26 (Fri) LWVMI MLD Board with Denise Hartsough, Zoom, noon- 1:00pm.
Submissions sent to general membership by 21 days in advance of general meeting (by May 2) include; nominations for officers/board members/nominating committee, proposed budget, amendments to bylaws, program plan

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May 2024

- 16 (Thurs) Statewide local presidents meeting, 7:00pm, Zoom – Shirley and Pam
- 17 (Fri) Board meeting, noon, Location TBD
- 23 (Thurs) Annual Membership Meeting, 6:00pm, location TBD

June 2024

- 20 (Thurs) Statewide local presidents meeting, 7:00pm, Zoom – Shirley and Pam
- 21 (Fri) Board meeting, noon, Location TBD
- 27-30 LWV National Convention—Washington D.C.

LWVJA 2024-2025

- Update all mailing Lists and subscriptions to reflect new board members
- USPS mail box 1886 – access names and key-holders
- LWVMI website – local league listing of officers
- LWVJA bank account – signatories
- Non-Profit Network – access list (limit to 25)
- LWVJA – website emails for our use
- Facebook – administrator and editor rights
- Zoom account – permission to access
- Constant Contact (if annual subscription is renewed)
- Board members contact list
- Credit Card holder info

Key for acronyms

- MLD – Membership and Leadership Development
- PMP – Per member payment, paid to LWVMI and LWVUS
- DEI – Diversity, Equity and Inclusion